Viewing and Modifying Account Code Settings For a Line

If you want to view or change a particular line's account code settings, follow these steps:

1. Change the settings to allow you to do this as described in here
2. Go to the Lines page in CommPortal and log in as the line whose settings you wish to change. Information can be found here.

Once you have logged in as this user, follow the instructions for modifying account codes in CommPortal End User Guide.

Revision #1
Created Thu, Feb 17, 2022 12:06 PM by Admin
Updated Thu, Feb 17, 2022 12:07 PM by Admin