

# Logging out

If you don't use CommPortal for 30 minutes you will be automatically logged out. However, if you wish to manually log out, for example because you've been accessing CommPortal using a shared computer, you can do this by clicking the drop-down arrow alongside your name at the top of the screen, and then selecting **Logout**.

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🕒 Revision #1

★ Created Tue, Mar 3, 2020 9:53 PM by [Admin](#)

✎ Updated Tue, Mar 3, 2020 9:53 PM by [Admin](#)