Externally

To call a number outside of your business, lift the handset and dial the phone number. Depending on your phone system you may need to dial a code at the beginning of the phone number to indicate you are making an external call.

Note that depending on your phone type and configuration, the call may not complete automatically once you have finished dialling. For example, you may need to hit the **OK** or **Confirm** key once you have dialled the number.

Revision #2
Created Thu, Jan 16, 2020 12:35 PM by Admin
Updated Mon, Feb 17, 2020 12:28 PM by Admin