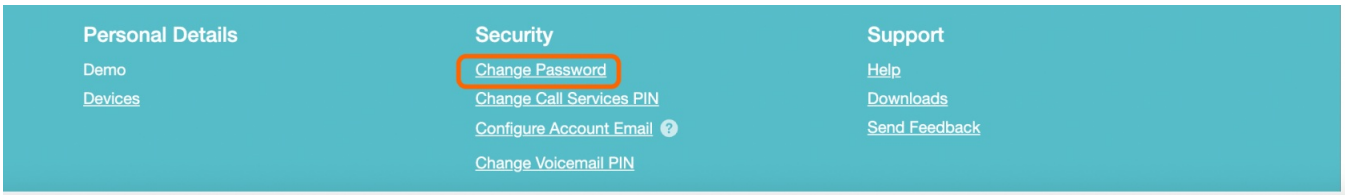
How Do I Change my CommPortal and Pod Connect Password

INFO: Please keep your passwords in a safe place. This password is required to access the CommPortal and is required for both mobile and desktop Pod Connect applications.

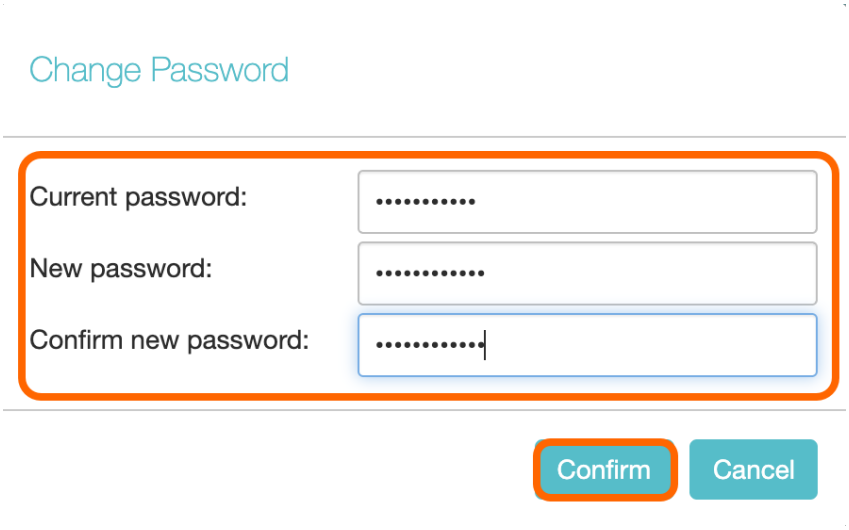
You can change your in one of 2 ways, from theCommPortal and from the **Pod Connect** mobile client. Please note you currently cannot change your password from the desktop client.

To change your current password from the**CommPortal**:

Once logged in the CommPortal scroll down to the bottom of the page and under**Security** click on **Change Password**



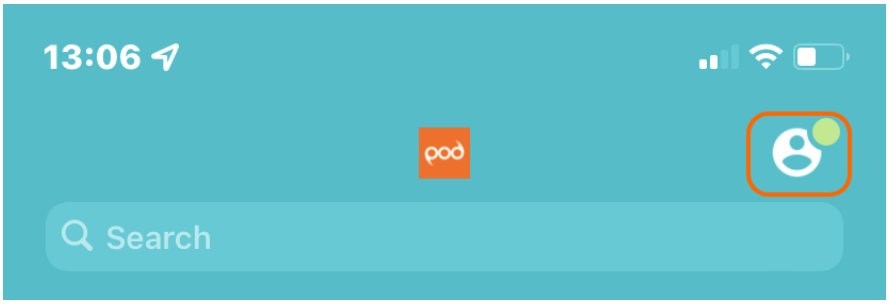
Next, in the change password box enter your current password then enter a new password, type the new password again in the **Confirm new password** field.



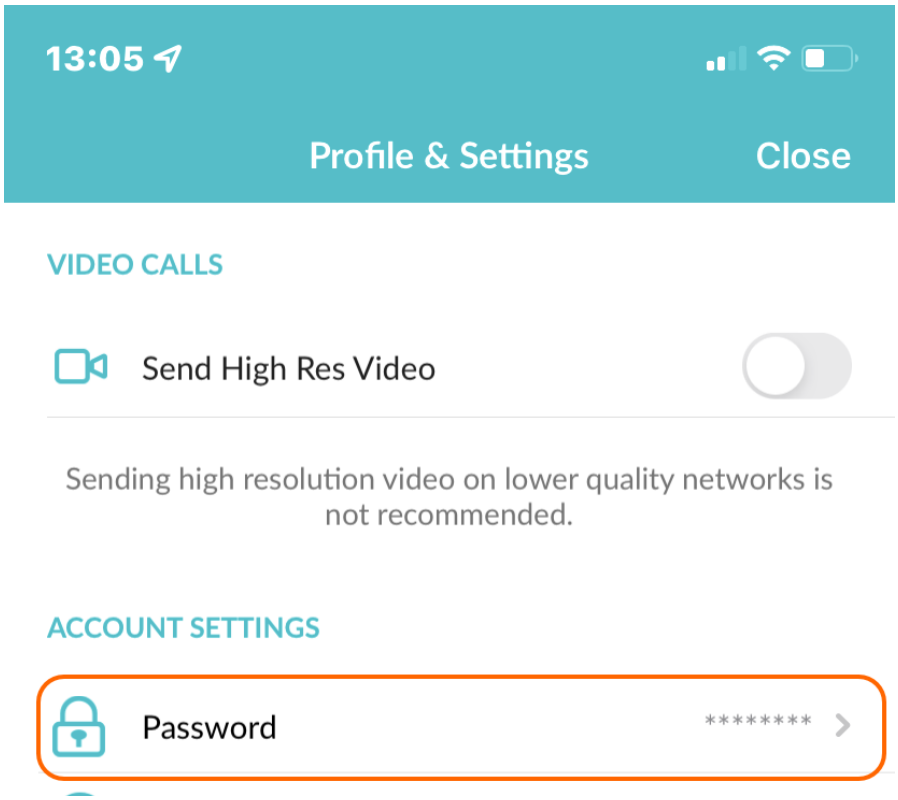
Click on **Confirm** once completed. You will receive and e-mail to account e-mail address advising tat the password has been changed.

To change your current password from the Pod Connect mobile application:

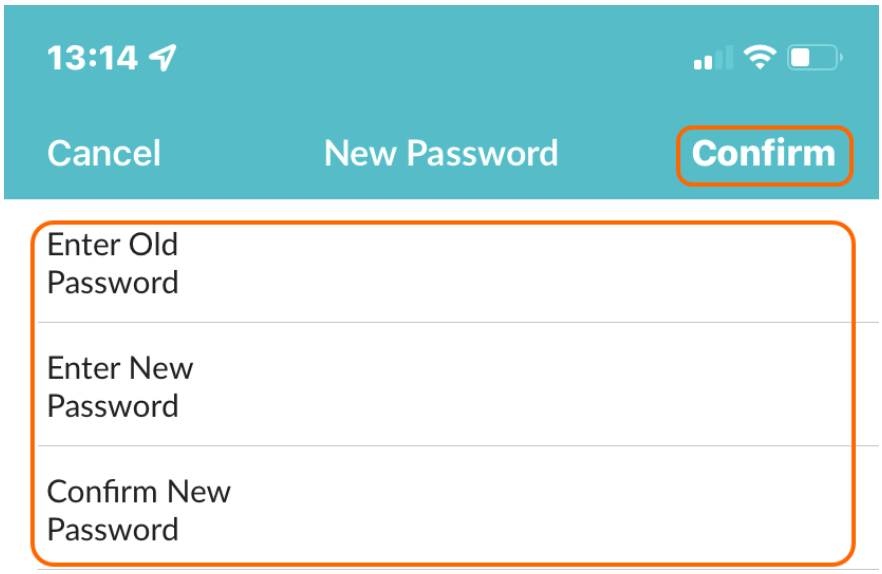
Open the **Pod Connec**t application on your mobile device and login. In the right corner tap on the profile icon.



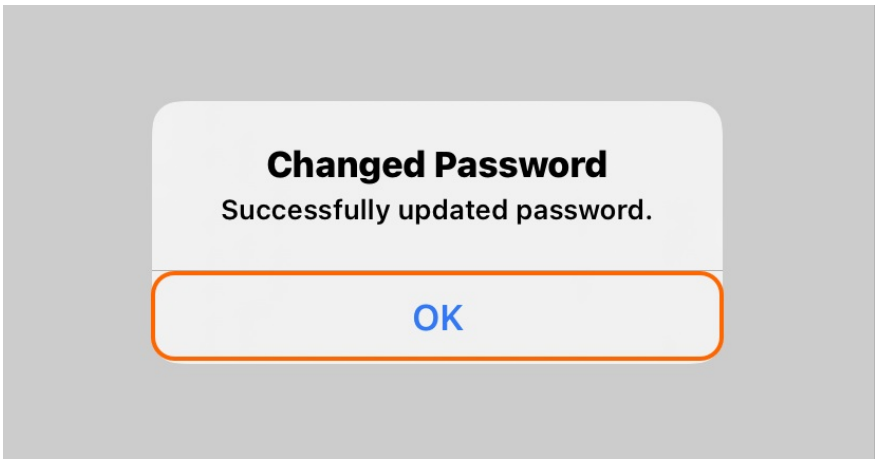
This open the **Profile & Settings** page, from here scroll down to**Account Settings** and tap on**Password**



From here type in your current password then enter a new password, type the new password again in the **Confirm new password** field.



You should now see a popup advising your password has now been changed. An email will also be sent to the account email to advise that the password has now been changed. Tap **OK** to continue using Pod Connect.



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