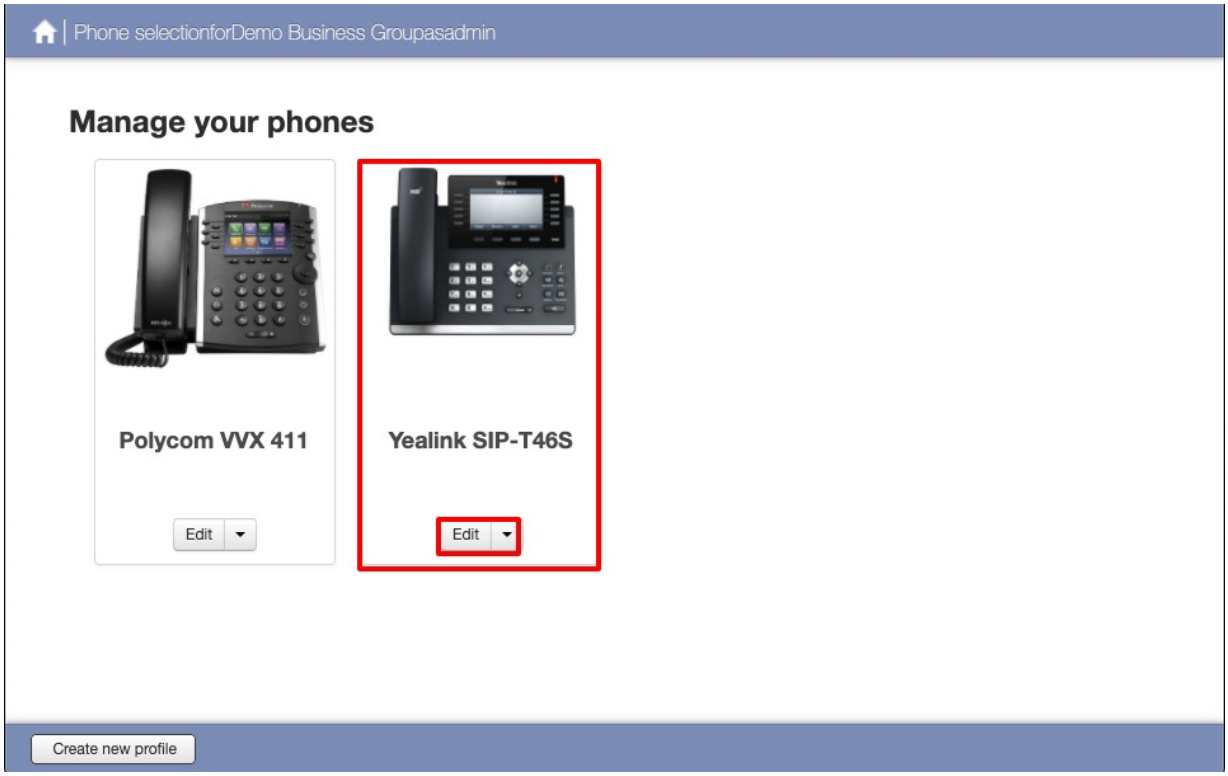
Hot Desking Yealink

INFO: This guide is showing the configuration of a **Yealink T46S**. Depending on your model of **Yealink** your options may differ slightly but the process should be the same.

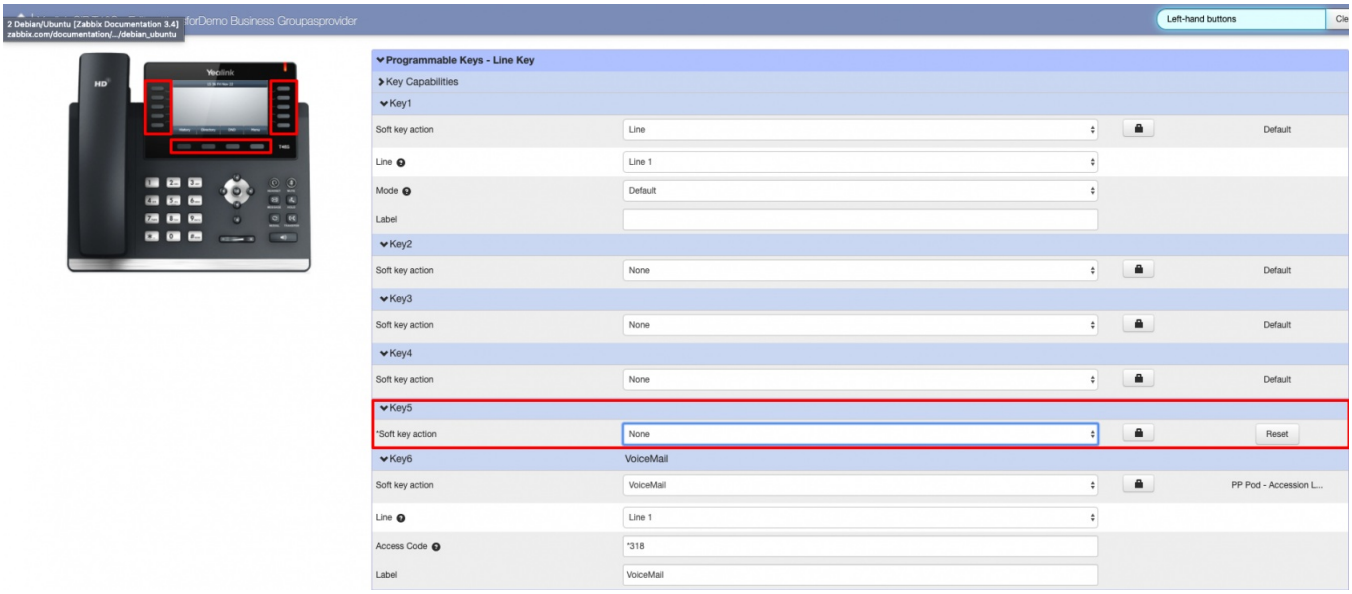
Continuing from the Hot Desking Overview page from the Phones page click on **Manage Your Phones then** click on **Edit** on the phone model you would like to configure, in this case it is the **Yealink T46S**



With Yealink phones we have 2 sections to configure

1. The Log Out Key - This can be any soft key
2. Enable Hot Desking

First we will select the soft key we want to use for the **Log Out** button, in this example we will use **Soft Key 5** by clicking on the left hand side buttons on the phone picture.

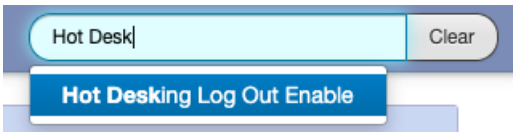


On the **Soft key action** drop down menu select **Log Out**. Then enter a **Label** for this soft Key we have used **Log Out** in this case.



Now we need to **Enable Hot Desking**

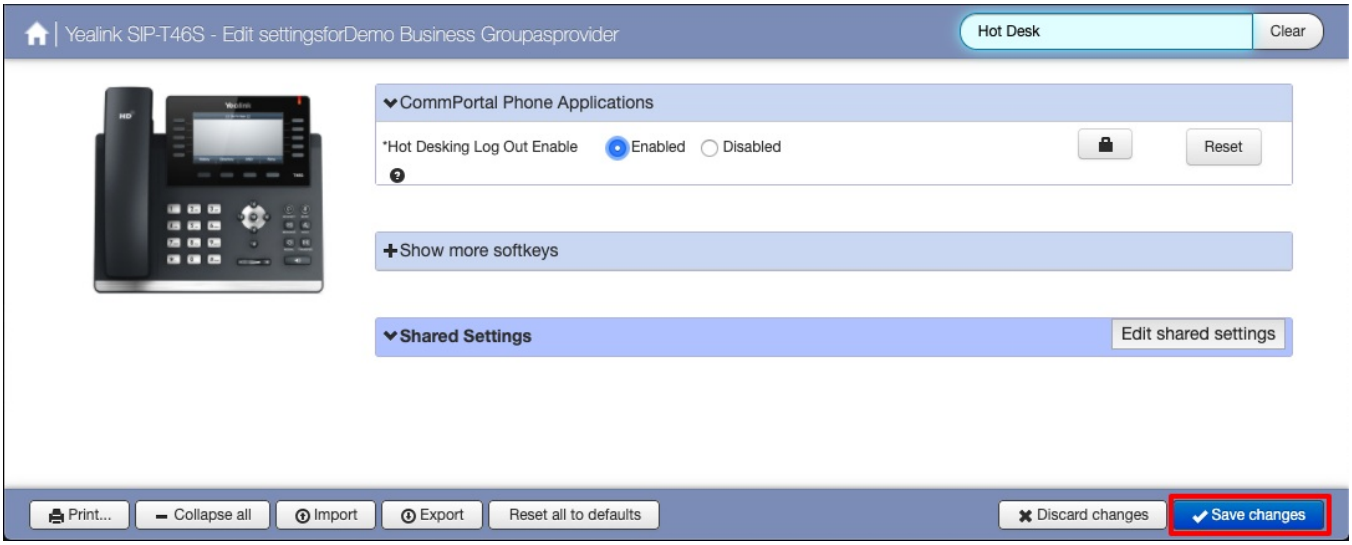
In the **Search** box in the top right this will probably say Left-hand buttons (if you have been following this guide). In the search type hot desk and select **Hot Desking Log Out Enable**



Select the **Enabled** button.



You should now have set the **Log Out soft key** and **enabled Hot Desking**. Now we need to save the changes. Click on **Save changes** in the lower right corner.



Once saved you will now need to reboot your phone for the changes to take effect. Once rebooted you should see the Log Out key that you created. View the Hot Desking Overview page more information.

INFO: Please note it can take up to 15 minutes for Hot Desking to be configured. If you press Log Out and after the phone reboots the user is automatically logged back in please wait until 15 minutes has passed before trying again.

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