Pod Connect for iOS/Android

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Getting Started

Your Pod phone service can be used to make or receive calls from your desk phone, your PC or MAC, and your mobile devices. For this to work on your mobile or tablet, you need to install the Pod for Mobile app. This guide will help you to do that.

Ensure Your Device is Compatible

Pod for Mobile works on:

- Android phones and tablets with ARM chips running 2.3.3 (Gingerbread) or later version.
- iPhone 3GS, 4, and 4S and iPad running iOS5 or later

Video calling only works on devices that have a front facing Camera.

Find Your Password

You will need your Pod CommPortal phone number and password to start using Pod for Mobile. If you don’t have this information please contact your administrator.

Download and Install the App

Search for **Pod Connect** in Google Play or iTunes and touch **Install** to download the app to your device.

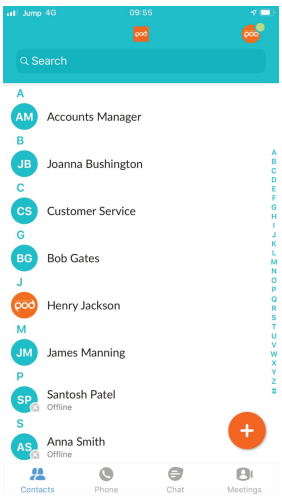
Check the Terms & Conditions and touch **Accept & Continue**.

Tap **Open** on the app and select Pod as your Carrier. Enter your Pod CommPortal Phone Number and Password and tap **Log in**.

If you want to have the ability to switch calls to your own cellular network (for example, if you move to an area with poor Wi-Fi connection during a call made on Pod) enter your own mobile phone number and tap **Continue**.

Exploring Pod Connect for iOS/Android

Pod Connect for iOS/Android is like having your desk phone on your mobile. You can make and receive calls, hold calls, transfer calls, and make three-way calls. You can even push and pull calls from your phone to other twinned devices, mid-call.



You can also use Pod Connect for iOS/Android to send messages to other people in your corporate directory who are using Pod (on any device).

Pod Connect for iOS/Android uses the Wi-Fi, broadband, or mobile data services available, so you can make and receive calls without using your mobile minutes.

Making & Receiving Calls

Making Calls



To make a call, select the **Phone** tab and enter the number you are calling into the Pod keypad, or simply tap on the contact and touch the number you would like to use to call the contact.

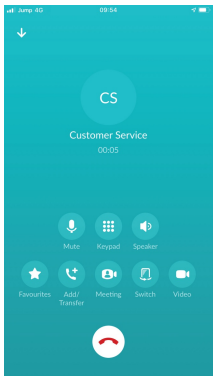
If the person you are calling has caller ID, they will see your individual Pod phone number.

Receiving Calls

When someone calls your Pod number, the Pod app offers you the choice to accept or reject the call.

Depending on the other services you have with Pod you may also see the incoming call on your desk phone, on your desktop, or on a tablet device. You can answer the call on whichever device is most convenient for you

During the Call



While a call is in progress you can use the call window to:
- Mute the call
- Switch to keypad
- Speaker phone
- Add/Transfer or place on hold
- Pull to Meeting
- Switch to another device
- Switch to video

You may receive another call while you are already on a call. Pod for Mobile gives you the option to:
- Hold the existing call and answer the new call
- End the existing call and answer the new call
- Ignore the new call

Video Calling

If the person you are talking to is also using Pod and your phone has a front-facing camera, you can add video to your call any time.
Click on the **Video** icon to send your video. The other person will receive a prompt inviting them to switch on their video too. Click on the Video icon at any time to turn off your video feed.

Switch the Call to Another Device

If the call has poor audio due to an unreliable Wi-Fi or mobile data service connection, you can touch the **Switch** icon and select **This device (cellular)** to move the call to your regular cell phone. Remember that the call will now start to use your mobile minutes.
Alternatively, you can choose to push the call to another of your devices running Pod, such as your desktop or your iPad.
Touch the **Switch** icon and select **Another device** to push the call to whichever device is most convenient.

Call Pull

You can also pull calls from your other devices onto your mobile. If a call exists that can be pulled, the Pod menu displays a **Call Available to Pull** option. Tap this option and follow the on-screen prompts to pull the call from your other device onto your mobile.

Transfer the Call to Someone Else

Use the **Call Transfer** icon to send any call to another number. A menu will pop-up allowing you to select a contact, or you can type in a completely new number to transfer the call to. You can also transfer the call to another of your devices that has Pod installed, without having to hang up!

Instant Messaging

Tap the **Chat** tab to use Instant Messaging. You can then select a contact to send an Instant Message to.
From within the chat window, you can start or continue a conversation, send files, call a contact, or add one or more participants to a conversation.

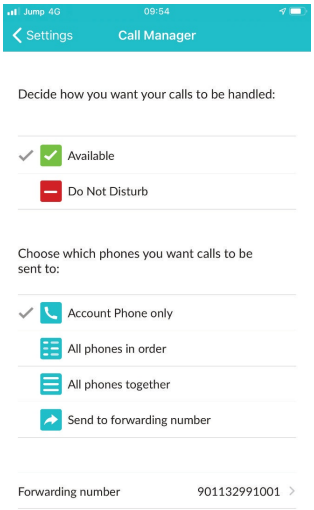
Presence & Call Manager

Presence

Whenever one of your contacts is signed in to their account, Pod Mobile displays their presence information on the **Messages**, **Call History**, and **Chat** tabs.

Call Manager

You can tell Pod how to handle your incoming calls.
Tap the **Call Manager** tab and select **Available**, **Do not disturb**, or **Forward all calls**.

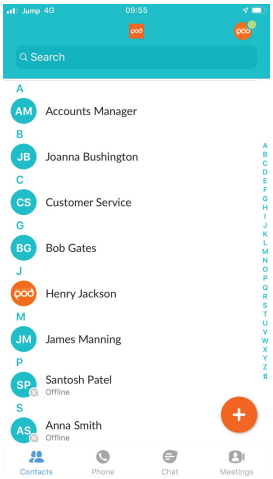


If you select **Do Not Disturb**, callers hear a recorded voice announcement saying that you are unavailable and are then connected to your voicemail. None of your devices will ring until you turn off Do Not Disturb, so be sure to use it carefully!

Select **Forward all calls** and in the **Forwarding number** box, enter the number you want to forward all calls to. Note that when you change your **Call Manager** settings, the change applies on all of your Pod devices.

Contacts

Pod for Mobile assembles a contact list for you to use. Select the**Contacts** tab to view your Contacts list.



Depending on how your service is set up, the Contacts list may include:

- Contacts that you type directly into Pod for Mobile
- Contacts stored on your mobile device
- Contacts in CommPortal contacts
- Contacts in your corporate directory

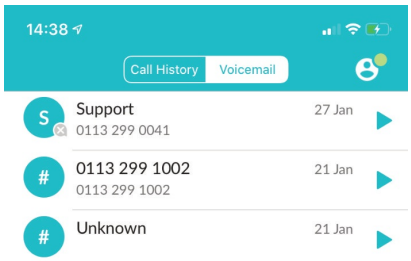
Call History & Voicemail

Call History

See your full call history by selecting the**Call History** tab.

Voicemail

If you have a voice or video message, the**Messages** tab indicates the number of messages received. Select the Messages tab and tap on a message to listen to it.



Emergency Calls

Pod lets you make calls from anywhere on the most convenient device.

If you place a 999 call from Pod, the 999 operator may not be able to identify where you are calling from.