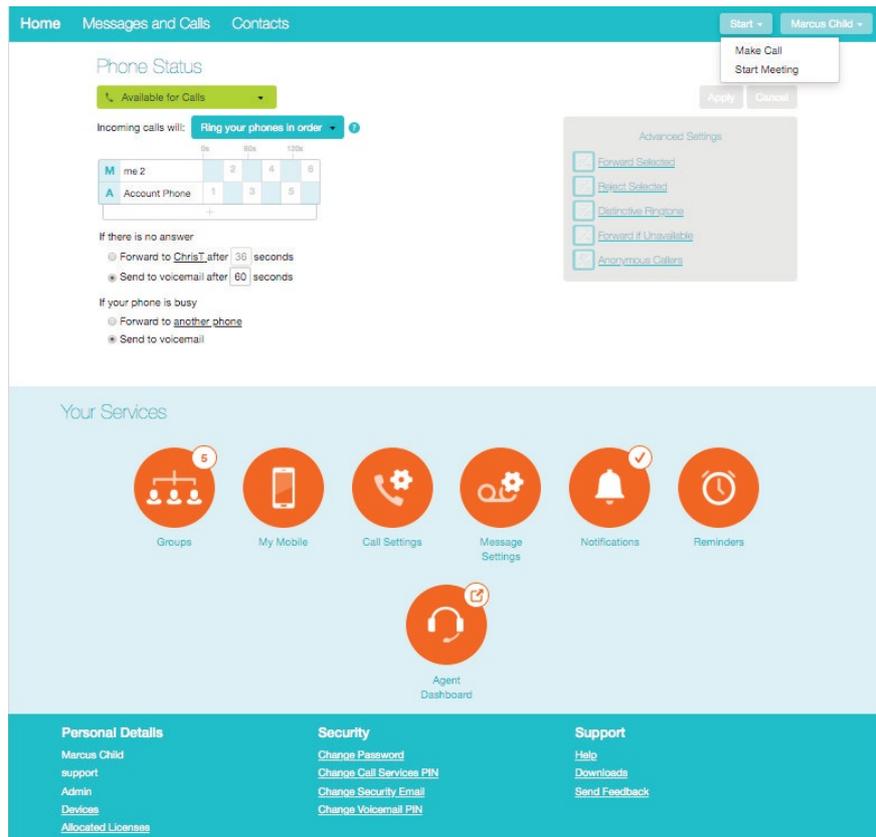


Exploring CommPortal

When you log in, you see the CommPortal Home page.



From the CommPortal Home page you can access the following features:

Messages and Calls – click this link to view and retrieve any voicemails

Contacts – Import your contacts from Outlook or create new ones, then click on a name to dial

Phone Status – Control your Call Manager settings

Make Call – Make a call direct from CommPortal

Start Meeting – Start a Pod meeting

Manage Webinars – Create or manage your Pod webinars

Security – Use these links to change your password or security email address

Downloads – Download apps, for example Pod for Desktop

Send Feedback – Report bugs or make suggestions for improvements to the CommPortal interface

Your Services – Use these links to access a range of services available with your CommPortal account, for example to change your call, message and notification settings, or set up a Reminder call.

🔄 Revision #4

★ Created Thu, Feb 27, 2020 8:48 PM by [Admin](#)

✍ Updated Fri, Feb 28, 2020 8:21 PM by [Admin](#)