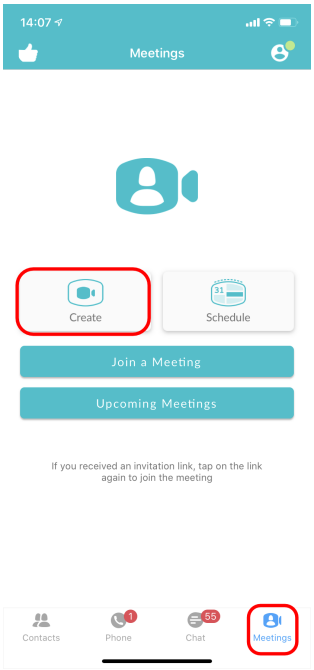
How Do I Start A Meeting From Pod Connect For Android/iOS?

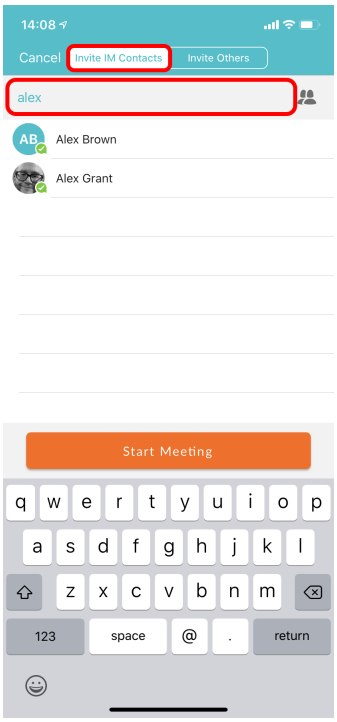
INFO: If you do not have the Meeting options, please contact your Service Provider to have this enabled.

TIP: You also start a meeting from Pod Connect for Desktop or directly from the CommPortal.

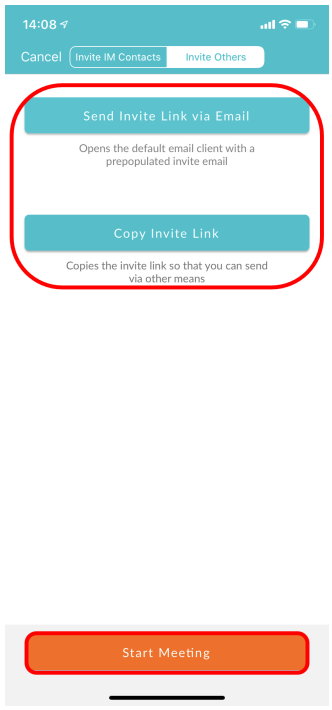
From the Pod Connect for Android/iOS application tap on **Meetings** at the bottom then **Create.**



You can **Invite IM Contacts** (users within your business group) and/or **Invite Others** (**Send Email Invite** and **Copy Meeting Link**) this will allow you to send an invite via email or copy the link so you can create your own email or send the link by IM/SMS .etc



Type the name of a Im Contact and tap to select the IM contact and/or **Invite Others**



To send an email invite click on **Send Invite Link via Email.** This will open your default email client with a pre-populated email, enter the recipient(s) and send the email.

When you are ready to start you can click on **Start Meeting.**

INFO: For IM Contacts this will call them directly and a pop up will appear on their screen giving them the options to **Join** or **Ignore** the meeting request. This will only work if the IM contact is online, if the contact is offline you will need to choose Invite Others and email or copy the link to them. Invite Others will receive an email with a link to click on. If the email has not arrived please advise them to check spam/junk folders. If other contacts are using an Android or iOS devices the meeting link will require them to download and install the Pod Connect application for that device before they can join.

Revision #7
Created Mon, Mar 30, 2020 7:12 AM by Admin
Updated Wed, Apr 8, 2020 6:04 PM by Admin